

## AGENDA

1. OPENING WORSHIP AND DEVOTIONS
2. APPOINTMENT OF SECRETARY
3. MEMORIAL LIST AND MOMENT OF SILENCE
4. ACCEPTANCE OF THE AGENDA
5. RECEPTION OF NON-FINANCIAL REPORTS

<b>MINUTES OF ANNUAL GENERAL MEETING FOR 2015 .....</b>	<b>2</b>
<b>MINISTER'S REPORT .....</b>	<b>5</b>
<b>SESSION REPORT .....</b>	<b>7</b>
<b>CHRISTIAN EDUCATION .....</b>	<b>7</b>
<b>THE KAREN PEOPLE REFUGEE SPONSORSHIP FOUNDATION .....</b>	<b>8</b>
<b>15TH FORT WILLIAM SCOUTS GROUP REPORT .....</b>	<b>8</b>
<b>WORSHIP COMMITTEE.....</b>	<b>9</b>
<b>YOUTH GROUP REPORT .....</b>	<b>10</b>
<b>MORE THAN MISSION, ANNUAL REPORT 2016 .....</b>	<b>11</b>
<b>FELLOWSHIP COMMITTEE .....</b>	<b>12</b>
<b>BOARD OF MANAGERS REPORT .....</b>	<b>12</b>
<b>TREASURER'S 2016 REPORT .....</b>	<b>13</b>
<b>MEMORIAL FUND 2016.....</b>	<b>13</b>
<b>OFFERING ENVELOPE REPORT FOR 2016.....</b>	<b>14</b>
<b>AUDITORS' REPORT 2016 .....</b>	<b>15</b>
<b>6. FINANCIAL REPORTS .....</b>	<b>16</b>
MORE THAN MISSION 2016 FINANCIAL REPORT .....	16
2016 PRESBYTERIAN SHARING ALLOCATION.....	18
2016 MISSION FUND .....	18
PROPOSED MISSION COMMITTEE BUDGET – 2016.....	19
THREE-YEAR COMPARATIVE OPERATING REPORT.....	21
BALANCE SHEET AS AT12/31/2016 .....	23
SPECIAL FUNDS 2016 .....	26
REPORT OF 2016 REVENUE & EXPENSES .....	28
2017 BUDGET .....	28

7. NEW BUSINESS
  1. Worship time for July and August
  2. "Pass the peace"
  3. New photo directory
8. EXPRESSION OF THANKS
9. ADJOURNMENT
10. CLOSING PRAYER

## Minutes of Annual General Meeting for 2015

**Date of Meeting: February 28, 2016**

1:05 PM Chaired by Rev. Susan Mattinson

33 present (list attached to Office copy of the minutes)

1. **Opening:** Rev. Mattinson read a devotional encouraging us to look for the good in whatever situation we find ourselves. (Devotional attached to Office copy of the minutes)
2. Appointment of Recording Secretary  
Motion: That Sandra Allan be appointed recording secretary for the 2015 Annual General meeting of the congregation of First Presbyterian Church.  
Moved: L. Rydholm                      Seconded: K. House      Carried
3. A **moment of silence** and a prayer acknowledged members/Adherents who have passed away since the last AGM.  
Margaret Grynol                      Lawrence Rydholm
4. **Agenda:**  
Note: The Annual Report has an incorrect footnote on every page. It should read "Feb. 28, 2016".  
Additions to the Agenda....none  
Motion: That the Agenda be approved as presented.  
Moved: J. Racey              Seconded: B. Seabrook                      Carried
5. Motion: That the **non-financial reports** printed in the Annual Report be accepted.  
Moved: R. George      Seconded: B. Seabrook                      Carried
  - a. Motion: That the minutes of the AGM for 2014 (p. 2 of the Annual Report) be approved as printed.  
Moved: R. Noy                      Seconded: D. Brown                      Carried

- b. Motion: That the minutes of the Congregational Meeting, held on Nov. 15, 2015, (p. 6 of the Annual Report) be approved as printed.  
 Moved: B. Burn                      Seconded: K. Noy                      Carried
- c. Motion: That the Minister's Report of 2015 (p. 7 of the Annual Report) be received.  
 Moved: L. Jarvis                      Seconded: L. Rydholm
- d. Motion: That the Session Report of 2015, submitted by Clerk of Session, L. Rydholm, (p.8 of Annual Report) be received. The report includes a Motion from Session (Feb.9,2016) that a "Future of 1<sup>st</sup> Pres. Committee" be formed, and that it report back to Session by the next AGM.  
 Moved: B. Seabrook                      Seconded: J. Anderson                      Carried
- e. Motion: That the 2015 report (p.9 of the Annual Report) from the Karen People Refugee Sponsorship Foundation, be received.  
 Moved: D. Broll                      Seconded: L. Pettigrew                      Carried
- f. Motion: That the 2015 Worship Committee Report (p. 10 of the Annual Report), submitted J. Racey, be received.  
 Moved: J. Racey                      Seconded: L. Jarvis                      Carried
- g. Motion: That the 2015 Christian Education Committee Report, (p.11 of the Annual Report) submitted by Sunday School Superintendent K. Noy, be received.  
 Moved: R. Noy                      Seconded: J. Anderson                      Carried
- h. Motion: That the 2015 Youth Group Report (p.11 of the Annual Report), be received.  
 Moved: C. Townson                      Seconded: D. Linkletter                      Carried
- i. Motion: That the 2015 15<sup>th</sup> Fort William Scout Group Annual Report (p.13 of the Annual Report), submitted by Group Commissioner, K. Hilton, be received.  
 Moved: B. Burn                      Seconded: K. Noy                      Carried  
 C. Townson is going to get clarification about the fund-raising. It seems that there are 2 separate groups involved, with different trip agendas.
- j. Motion: That the 2015 More Than Mission Report (p.14 of the Annual Report), be received.  
 Moved: E. Irwin                      Seconded: D. Johnson                      Carried
- k. Motion: That the 2015 Fellowship Committee Report (p.15 of the Annual Report) be received.  
 Moved: D. Linkletter                      Seconded: R. George                      Carried
- l. Motion: That the 2015 Nominating Committee Report (on a separate page) be received.

Moved: J. Racey      Seconded: B. Seabrook      Carried  
There were some additions and some spelling corrections. The original is attached to the Office copy of the minutes.

- m. Motion: That the 2015 Board of Managers Report (p.15 of the Annual Report) be received.

Moved: J. Anderson      Seconded: R. Noy      Carried  
Against: K. House

Since the intrusions into the church, the door/key situation needed to be addressed. After some discussion, it was determined that the current 'changed' system would remain. The outside 2 bells and their ringing will be checked and/or fixed.

- n. Motion: That the 2015 Offering Envelope Report (p.16 of the Annual ( Report), submitted by Envelope Secretary Sandra Allan, be received.

Moved: S. Allan      Seconded: B. Seabrook      Carried

- o. Motion: That the 2015 Treasurer's Report (p.17 of Annual Report) submitted by Church Treasurer Beth Stewart, be received.

Moved: B. Stewart      Seconded: B. Seabrook      Carried

#### **6. . Financial Reports (p.4-37)**

- a. Motion: That the Memorial Fund, indicating a balance of \$9,935.01, be received.

Moved: B. Seabrook      Seconded: D. Broll      Carried

- b. Motion: That the More Than Mission financial report, indicating a balance of \$408.93, be received.

Moved: R. George      Seconded: K. Noy      Carried

- c. Motion: That the Presbyterian Sharing & Mission financial report, noting underfunding of some special projects, as well as for the Presbyterian Sharing Allocation with resultant redistribution of revenue received, as well as the use of reserve funds to meet the accepted allocation, be received.

Moved: B. Stewart      Seconded: M. Kennedy      carried

- d. Motion: That the Three-Year Comparative Report, indicating an increase in revenue in 2015 compared to previous years, be received.

Moved: R. Noy      Seconded: L. Rydholm      Carried

- e. Motion: That the Balance Sheet for the Operating Account, indicating assets of \$699,846.64, be received.

Moved: B. Stewart      Seconded: D. Brown      Carried

- f. Special Funds (p.27-29) These funds are included in the Balance Sheet, and are in the report for informational purposes.

- g. Motion: That the Income Statement, showing an increase over budgeted Revenue and a decrease over planned Expenses, with the resultant net income of \$10,529. be received.

Moved B. Seabrook                      Seconded: K. Noy                      Carried

- h. Motion: That the 2015 Auditors' Report for General Accounts, Presbyterian Sharing and Mission, and More Than Mission financial records, be received.

Moved: D. Linkletter                      Seconded: L. Pettigrew                      Carried

- i. Motion: That the proposed budget for the General Accounts, as well as the Presbyterian Sharing and Mission account, noting a proposed net income of \$623.75, be approved.

Moved: B. Stewart                      Seconded: R. Noy                      Carried

- j. Motion: That the proposed 2016 Allocation for Presbyterian Sharing of \$11, 710, be approved.

Moved: M. Kennedy                      Seconded: B.A. Burn                      Carried

- k. Motion: That the allocation of funds for local Mission projects be changed to  
Shelter House    \$650  
Scouts                \$750

Moved: F. Johnson                      Seconded: C. Townson                      Carried

Motion: That the amended 2016 Mission Budget, noting PWS&D projects totaling \$750 and other Projects totaling \$3,150 with a grand total of \$3,900, be approved.

Moved: B. Seabrook                      Seconded: L. Jarvis                      Carried

#### **7. New Business:**

- a. K. House questioned the protocol of notification of Motions. The process was then explained by the Moderator.

#### **8. Expression of Thanks:**

- The 15<sup>th</sup> William Scouts for providing today's lunch. The 'workers' present introduced themselves.
- Sandra Allan for her work as Recording Secretary
- Beth Stewart for preparing today's Agenda
- The Committees for their written reports
- Members, and the Minister, who have been doing extra tasks in the Church, particularly in the Office.

#### **9. Adjournment:**

The meeting was adjourned at 2:30 .

Moved: B. Seabrook                      Seconded: M. Kennedy                      Carried

- 10. Closing**                      The Moderator closed the Annual General Meeting with prayer.

## **MINISTER'S REPORT**

Dear Friends,

Here we are again, celebrating the passage of another year in the life of our church!

As you will see from the pages of this report, many positive things have been happening. We've shared God's love with others beyond our church walls as we pray for the world, financially support mission work, collect items for our Food Bank, and lend our skills and talents to events such as: the Church Plant, Yard, and Bake sale; the Tartan Week ALS Fundraiser; and the Chuckwagon Dinner. We've cared for each other through visiting, cards, prayer shawls, phone calls, and sharing meals. We've cared for our church building, so that we can continue to have a clean and friendly place, in good repair, that we can call 'home'. We've been flexible in worship as we welcomed guest preachers, charitable groups, and intergenerational services. We've experimented with a musical jam night, the Pokemon Go "Pokestop" event, a church Facebook page, and more. I hope that as you read this report, you take some time to reflect on all the hard work that has been done and all the wonderful people that donate their time, talents, money, energy, and prayers to the various activities and ministry of our church! (That includes YOU, by the way!)

It's also at this time that we remember those we have loved and lost this past year:

Will Reid

Joyce Snowde

Jim Sutton

Sheila Chalot

Roy Nystrom

Bill Majbroda (2017)

Myrtle Metcalfe (2015)

With God's help, may we continue to be a comfort to those who mourn.

As we look ahead to the coming year, may we look ahead prayerfully. This summer at General Assembly, the issue of Human Sexuality will be addressed directly by our national church as the Life and Mission Agency (Justice Ministries) and the Committee on Church Doctrine present their reports. Looming larger is the question: What will the future Presbyterian Church in Canada look like? Nationally, regionally, and locally? The ending of the *Presbyterian Record* magazine was a wake-up call for many that just because something is beloved doesn't necessarily mean it can continue forever. Churches all across Canada are finding it a challenge to attract and retain the demographics that they're seeking. The way they're currently operating may not be sustainable.

What makes a thriving, healthy church? Is it financial stability? Large numbers of members and adherents? The 'right' kinds of missions and outreaches, whatever they may be? Or is it about more than that—about the quality of discipleship, the nature of the relationship between us and God and us and our neighbours? Perhaps it's time for our church and our denomination to consider what it looks like to be a healthy church, to arrange our priorities so that they align with God's priorities. Maybe we need to fall in love with God again.

I'll be praying for our church, for our many volunteers, and for my own ministry at First. I hope you'll do the same!

Dear Friends:

Grace and peace,



## **SESSION REPORT**

The Session at First Presbyterian Church consists of the teaching elder, Rev. Susan Mattinson and the ruling elders, Bill Burn, Roberta (Bobbie) Casella, Lorne Clifford, Ken House, Cyril Johnson, Debbie Linkletter, Kathleen Noy, Janet Racey, Brenda Snowdon Seabrook, Linda Rydholm and Carol Wehrstedt. There are about 12 meetings a year to discuss membership and pastoral care, worship, stewardship, mission, Christian education, general supervision & oversight and relationship to other courts of the Presbyterian Church. There was good attendance and a cooperative, caring attitude throughout 2016.

As I write this report, I am thinking of the Israeli term "Hineni", meaning "Here I am"! In the Bible, it is sometimes used by God, sometimes by His people. Hineni can mean "Behold, I (God) will do this thing." For His people, Hineni indicates devotedness and readiness for His direction. Our loving God is devotedly ready for us, as we should always be for Him.

In May 2017, there will be an election for some new elders. A few elders will be eligible to leave Session for awhile (take a break from the responsibility). Hopefully, some church members will say "Hineni - here I am Lord, ready to serve You and 1st Pres with Your guidance as an Elder". This is how Term Eldership functions.

Congratulations are extended to the Karen Baptist congregation as they move in 2017 to their own church building. It has been a long haul - 21 years since 1st Pres sponsored a small group of Karen young men to Thunder Bay. They have worked hard, grown and prospered. We will miss the Karen, but hope for God's continued blessings in their new facility.

Thank you to EVERYONE who gives their time, money and talent for church services, social events, fundraisers and other activities which contribute to the Life and Work of the First Presbyterian Congregation. As we go through 2017, may we remember to respond with "Hineni" - Here I am! Let God lead and enable us.

In Christ,  
Linda Rydholm  
Clerk of Session

## **Christian Education**

The Sunday School children have been working hard on their lessons on Sundays.

They have become skillful in signing the Lord's Prayer and have performed it in Church.

Laura Po and Cheong Lo have been teaching the children songs with movement. The children then are able to get rid of their energy before listening to a story and bible passage before crafts.

Thanks especially to Cheong Lo for putting our pictures on Facebook and putting our artwork on the bulletinboard.

Thank you to the parents for bring their children to Sunday School on a weekly basis. We love

Blessings, Kathleen Noy

## **The Karen People Refugee Sponsorship Foundation**

There was very little action in 2016 for our group. Even though we facilitated the sponsorship of eleven Karen speaking refugees (living in Thai refugee camps), only two were approved by the Canadian government as having a chance of coming to Canada. The other nine are 'on hold' by the government for one more year in case the Thai government relaxes its restrictions. That government allows only immediate family to leave, ie. a spouse to sponsor a spouse or a parent to reunite with a child under 18 yrs. Only one sponsored person qualified so far under these rules; he has had interviews and is waiting for a medical and the 'go ahead'. Our group, and the Karen community, are understandably frustrated. However, we would like to thank the congregation for its ongoing support of the book sale. It all adds up! We keep hoping for a relaxation of these restrictions. As well, the PCC is now heavily involved in facilitating the sponsorship of Syrian refugees in churches across Canada. This also will affect our work. We continue to hope.

The bank balance of the KPRSF as of December 31, 2016, is \$10,125.82. On our Feb. 8 meeting, I will be giving our treasurer \$157.90 from book sales-mostly from before Christmas.

Leslie Shaw, recording secretary for Saw Kennedy Winning, president.

Saw Kennedy Winning, president,  
Lynda Kvarda, vice president,  
Daisy Aung, treasurer,  
Deborah Broll, secretary,  
Leslie Shaw, recording secretary.

## **15th Fort William Scouts Group Report**

This is a 5 section group with Beavers, Cubs, Scouts, Venturers and Rovers.

We presently have 12 Beavers & 5 Beaver Leaders, 13 Cubs & 4 Cub Leaders, 10 Scouts & 3 Scout Leaders, 1 Venturer and 1 Rover, Group Committee we have 3 registered members.

We had some difficulty with the amount of youth who are in financial need as the numbers seem to grow larger each year. This year we have a total of 16 youth being financed by Pro Kids, Scouts Canada's No One Left Behind and our group. Pro Kids and Scouts Canada covers the youth's registration fee, while our group covers everything else throughout the year. The donations we have received and fundraising we do help to make sure every youth has the opportunity to be in Scouting.

This year Scouts Canada changed the program in all sections to what is now known as the "Canadian Path", where all sections from Beavers to Rovers link into one another, with new badges and requirements. This is the first time in Scouting History that Beaver's can now earn badges; go on outings and camps without a parent. Our Beaver youth have had the fun of taking Canoe Training in a local pool which was amazing. All sections have been busy with tours, outings, badge work and crafts this year, and our parents have expressed how happy they are in our group.

We once again are pleased to say the next Canadian Scout Jamboree is being planned to take place in July 2017 in Nova Scotia. The Leaders, youth and parents have expressed a hope to attend this large event that could see over 10,000 youth and leaders from across Canada and the States attend. Starting in January we will begin to fundraise for this trip in which we estimate the cost to be



\$2500.00 per person. We presently have 3 Leaders and 8 Youth signed up to go on this trip, for 3 of the 8 youth it will depend greatly on our fundraising efforts due to being from single family homes in which we will attempt to find sponsors to help with the costs for those in need.

We would like to thank the 1<sup>st</sup> Presbyterian Church and congregation for Sponsoring and supporting our Scouting Group each and every year, we are proud to belong and boast about our Sponsor and all you do for us.

Going back into the date a Charter was first issued for the 15<sup>th</sup> Scout Group at the Presbyterian Church is dated back to 1935, which in 2016 would make it 81 years of Scouting at the 1<sup>st</sup> Presbyterian Church, this alone speaks for itself. We look forward to many more years.

### **Yours in Scouting**

Kelly Hilton  
15<sup>th</sup> Group Commissioner

## **WORSHIP COMMITTEE**

Members: Rev. Mattinson, Janet Racey, Kendall House, Carol Wehrstedt, Mickey Kennedy, Deborah Broll and Evelyn Konrad

The Worship Committee held meetings as needed and there were “decorating parties” for special seasons. Thank you to the Fellowship Committee and other people who helped to decorate the sanctuary. Flowers were arranged “In Memoriam” at Easter and Christmas. The church calendar colours were observed with banners and other décor during the year.

As I write this report in January, we are once again in search of an organist/pianist. If you or someone you know, is able to serve the church in this role please contact Rev. Susan or Ken House. Ken House is our choir director and we thank him for that. Several times during the year the Sunday School Youth showed the congregation what they had been learning downstairs. Various volunteers participated in the Sunday Service – as greeters, lay readers, elevator operators, offering collectors and offering counters.

Everyone is invited to attend the worship service at Pinewood Court on the 5<sup>th</sup> Sunday of the month when our minister leads worship.

We will continue to celebrate Communion on the first Sunday of the month. Special thanks are extended to Rev. Mattinson, members of the Worship Committee and everyone who has helped in Worship at First Presbyterian in 2016.

We look forward to continuing our tradition of faithful, meaningful worship in our congregation throughout the coming year.

Your comments and suggestions are always welcome.  
Respectfully submitted,

***Janet Racey***

## YOUTH GROUP REPORT

The Youth Group has been meeting every two weeks on Sunday evenings since early October and will continue to do so until late June. Meetings are held at St. Andrews, First, and Lakeview churches on an alternating basis and all youth grades seven and up are invited to attend. Since October each meeting has been attended by anywhere from 6 to 20 youth. The average attendance is around 16 youth, double the average of last year. This increase is due to several of the long-time members of the youth group attending Pres-B-Camp and inviting friends they made at camp to attend our meetings. About half of the youth that attend Youth Group have family that belong to one of the three churches; the others do not have a previous family connection with the Presbyterian Church.

The Youth Group is supervised by Will Newton and Sarah Campbell. In addition to the bi-weekly meetings, we have held several special events. These include a trip to Fort William Historical Park's Haunted Fort Night, a sleepover, and an afternoon of tobogganing and hot chocolate.

There is a core group of youth who come to most meetings. Most have been coming to meetings for about five years. Each meeting is filled with lots of energy and laughter. We have been very pleased to note how close knit our group has become.

Looking forward, the Youth Group will continue to meet twice a month and host the occasional special event, such as a sleigh ride. We are also hoping to get the youth more involved in the planning of youth group meetings and looking into attending the biennial Presbyterian youth conference, CY, in summer 2018.

As in years past, the Presbytery of Superior will be running a summer camp program this summer. The program, called Pres-B-Camp, will consist of a week-long overnight junior camp for those entering grades 3-8 this fall and a senior retreat of four or five days for those entering grade 9 and up. The junior camp will be held in mid-July and the senior retreat will be held in mid-August. As of the writing of this report, the dates for the camps have not yet been finalized. Once the dates are confirmed the information will be passed on to the churches. Camper registration forms and volunteer application forms will be available at the churches by Easter at the latest.

A week of Pres-B-Camp consists of many fun games, events, and activities. There are daily Bible studies and crafts; options like canoeing and a variety of sports and games. The games include reverse paintball and capture the flag. There are also events like the Murder Mystery and the Counsellor Hunt. Attending Pres-B-Camp gives youth the chance to form life-long friendships and make great memories, all while having a lot of fun.

For the past few years we have struggled with declining enrollment at Pres-B-Camp. Therefore, we are asking everyone to spread the word about Pres-B-Camp. It is an amazing program that provides a wonderful experience for kids and it would be very disappointing if we had to cancel it.

If you have any questions about Pres-B-Camp, whether as a prospective camper or possible counsellor volunteer, please don't hesitate to contact Will or Sarah or any other member of the Camp Committee.

The leaders wish to thank all those who have helped to make the Youth Group and Pres-B-Camp possible and we encourage anyone who might be interested in attending an event or camp to check out the Sunday bulletin or contact Will Newton (newton9455@hotmail.com) or Sarah Campbell (sarahmcampbell@hotmail.com)

*Respectfully submitted,*

**Sarah Campbell**  
**Will Newton**

## **More Than Mission, Annual Report 2016**

We would like to share with you a bit of what our group does.

On the first Tues. of each month, we gather to have either a business or a program meeting. We have an opening reading and/or devotional, we make plans for the month and we discuss how to spend our collected money. Once finished, we share a provided light lunch/snack.

Some of the 2016 presentations were:

- Eco Superior: Safe cleaning products
- Dietician: Healthy eating, cooking on a budget

Our on-going projects include:

- Dime collection
- Mission to Seafarer's
- More Than Muffin sales
- Used stamp collecting
- Prayer shawl ministry
- Share the Warmth

Special projects/events:

- Support for Malawi
- Tea and Bazaar
- Chuck wagon Dinner

Our congregation has been very supportive to the Thunder Bay Food Bank on Miles Street. Food donations are collected on the last Sunday of each month. The children and Rev. Susan carry the donations to the front for a special blessing. Last year our donations weighed in at 670 pounds!!!! Your generous donations of cash and food items (pasta and sauce, peanut butter, juice, veggies, soup, beans, baby food, etc.) help keep the shelves stocked.  
THANK YOU!

We are all pleased and uplifted by the work that we do, and the contributions we make to the Church and the community.

We invite you to join us, as a guest or as a new member.

To all members of the congregation, we thank you for your continued and willing support of our projects.

Respectfully submitted,

Sandra Allan, Secretary

## **FELLOWSHIP COMMITTEE**

Over the past year, the Fellowship Committee has planned for, supported and assisted with a variety of Church activities. These range from the games nights to the Spring Luncheon, the Fall Tea, Christmas Dinner and the Chuckwagon dinner.

Also, special and significant birthdays and anniversaries were celebrated with cakes and cards. With the moving of Meta Evans to Ottawa, the committee assumed the responsibility of sending cards to individuals for a variety of reasons: acknowledging their success, bereavement, graduations, out of town relocation and get well wishes. Please inform any committee member if you feel a card would be appropriate.

The Craft and Conversation group continues on the second and fourth Fridays of the month and the Card group meets on the second and fourth Mondays.

Ideas for activities are always welcomed. You are invited to contact any committee member with ideas.

Members are Lynda Kvarda, Leslie Shaw, Ruth George, Alice Morrison and Bill Burn.

Respectfully submitted,

**Bill Burn**

## **BOARD OF MANAGERS REPORT**

The Board of Managers had a busy and fulfilling year in 2016. Financially, the church finished the year with revenues exceeding expenditures.

The Board is made up of a group of seven individuals including the Treasurer. The church has been fortunate that Board members contribute much time, talent and financial resources at times to help keep church expenditures down on repairs, supplies, services, etc.

One highlight this year was the addition of one new fundraiser event and the resurrection of another fundraiser from previous years. The new event was the Tartan Week in April, which featured a variety of musical talent in one evening show in the Sanctuary. The other event was the Chuckwagon Dinner held in early November. The success of these two events helped toward the Church Operating Fund

There were a number of accomplishments this year.

- New toilets were installed as the start of refurbishing the washrooms.
- A new refrigerator for the church kitchen and a reconditioned snowblower was purchased.
- Roll Call and Sage programs were purchased for the church computer.

- The cladding around the outside doors and windows was finished , new windows at the front entrance were installed.
- Two new handrailings were constructed and installed on the steps leading up to the Communion table.
- The sidewalk between the front and back doors was replaced.

Board members helped with the Tea and Bazaar, performed a Clean Up day in October and organized the Christmas Congregational Dinner .

The Board had to deal with a lengthy process this year to hire an office secretary but finally was successful in the summer to recruit Gina, our present secretary to the position.

Discussions on possibly replacing the outside sign has been ongoing during the year  
In closing, The Board was saddened by the passing of Jim Sutton . Jim served as our Board Chair for the past 2 years. His business experience and zest for getting things done “right” and thorough will surely be missed.

**Respectfully submitted,**

Board of Managers

## **Treasurer’s 2016 Report**

First Presbyterian Church has had a good financial year in 2016, managing to end the year with a substantial surplus. A heart-felt thanks to those who organized some of the special events that happened in 2016, bringing in over \$7,000 in revenue. Of course, events wouldn’t be successful if congregational members didn’t attend and bring friends and relatives with them!

Some of the upgrade projects planned for 2016 didn’t get done and the funding for completion of these has been carried over to the 2017 budget. The outside entry windows project was completed in 2016 using the remainder of the Muriel Jenkins Fund.

On the Mission side of our activity, we have a surplus in Presbyterian World Service and Development funding and this has been added to the balance in the Mission account. That balance is now considerable, and it might be an idea for the congregation to consider additional PWS&D projects or increased support of PWS&D in 2017.

Respectfully Submitted

Beth Stewart

Church Treasurer

## **Memorial Fund 2016**

<b>Starting Balance</b>	\$9,935.01 as of January 1, 2016
Donations:	\$ 25.00
Expenses:	\$400.00
<b>Closing Balance:</b>	\$9,560.01 as of December 31, 2016

Note: \$400.00 was used to upgrade Church sound system.

Submitted by

**Brenda Seabrook**  
Chair

## Offering Envelope Report for 2016

As you can see below, the number of envelope users is down from last year, and that consequently lowered the total of the contributions.

However, there are former users who now contribute directly by cheque during the year. We thank them for their continued support, and of course, we thank those of you who are faithful envelope users.

This is a reminder that PAR (automatic withdrawal) is available at any time. It is an easy process to change to the PAR system. Please consider this option.

Comparison chart for last year (2016) and 2015.

<u>Amount Given</u>	<u>2016</u>	<u>2015</u>
\$1- \$99	7	13
\$100- \$299	15	18
\$300- \$499	16	10
\$500- \$999	14	25
\$1000- \$1999	30	31
\$2000- \$2999	9	6
\$3000- \$3999	3	6
\$4000 +	3	2
Total Users	97	111

Envelope Contributions      \$113,177.04                      \$115,929.25

PAR Users (incl. in above chart)                      26 (\*)                                      26  
Change: -1, +1

Respectfully submitted,

**Sandra Allan**  
Envelope Secretary

## **AUDITORS' REPORT 2016**

We have examined the books and records of the **General Accounts of The Church** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statements fairly reflect the financial position of the Church.

December 31, 2016

**Deborah Broll**, Auditor  
**Carol Townson**, Auditor

### **Auditors' Report**

We have examined the books and records of the **Presbyterian Sharing and Missions** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statements fairly reflect the financial position of the Church.

December 31, 2016

**Deborah Broll**, Auditor  
**Carol Townson**, Auditor

### **Auditors' Report**

We have examined the report of the **More Than Mission Group/Evening Guild** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statement fairly reflects the financial position of the Church.

December 31, 2016

**Deborah Broll**, Auditor  
**Carol Townson**, Auditor

### **Auditors' Report**

We have examined the report of the **Memorial Fund** and have performed such tests as deemed

necessary. In our opinion, generally accepted accounting principles have been followed, and the statement fairly reflects the financial position of the Church.

December 31, 2016

**Deborah Broll**, Auditor

**Carol Townson**, Auditor

## 6. FINANCIAL REPORTS

### MORE THAN MISSION 2016 FINANCIAL REPORT

#### INCOME

Least Coin	77.15
General Fund	357.10
Soup Luncheon	322.00
Dime Collection	251.90
Bake Sales	640.00
Donations	45.00
Cameron Funeral	100.00
Sutton Funeral	100.00
Mission Study Group	<u>100.00</u>
	<b>\$1993.15</b>

#### EXPENSES (Mission)

Women's Inter Church Council (FLC) (1087219890RR1001)	100.00
1 <sup>st</sup> Pres Church (Sutton funeral)	100.00
Faye Peterson (130529506RR0001)	100.00
PCC..gift	870.00
Parkinsons Superwalk (108091786RR0001)	144.50
Special Olympics (11906843RR0001)	75.00
<i>Big Brothers/Big Sisters (119259034RR0001)</i>	<u>75.00</u>
	<b>1464.50</b>

#### EXPENSES (General)

Luncheon Expenses	30.34
Coffee (free trade)	150.00
Dues (credit Union)	7.50
Flowers (Edna Lamb)	16.95
Eco-Superior (guest speaker}	<u>75.00</u>
	<b>279.79</b>
Total Expenses	<b>1744.29</b>

Jan 2016 Balance Forward	408.93
2016 Income	<u>1993.15</u>
	2402.08
2016 Expenses	<u>1744.29</u>



**Balance** **657.79**

**2016 December Bank Balance** **\$657.79**

**Respectfully submitted** **Joyce Nystrom**

<b>2016 Presbyterian Sharing Allocation</b>	
Budget	\$ 11,710.00
Revenue Designated for Presbyterian Sharing	11,287.00
From operating revenue	423.00
<b>TOTAL SUBMITTED</b>	<b>\$ 11,710.00</b>

### 2016 Mission Fund

#### Offering Revenue

Allocated to:	Budget	Actual	Difference
PWS&D & Pres Sharing projects*	\$ 750.00	\$ 3,920.00	\$ 3,170.00 <sup>1</sup>
PWS&D Fort McMurray/Syrian Refugee relief		470.00	470.00
Other Projects	3,150.00	2,983.00	- 167.00
Projects, not in budget (Presbytery of Superior Camp)		495.00	495.00
Sunday School Mission	50.00	58.00	8.00
<b>TOTAL OFFERING REVENUE</b>	<b>\$ 3,950.00</b>	<b>\$ 7,926.00</b>	

1. CM24 Project is actually a Presbyterian Sharing project rather than PWS&D

Disbursements	2015	2016	TOTAL
<b>Local</b>			
Shelter House		1,000.00	\$ 1,000.00
Food Bank		1,000.00	\$ 1,186.13
2015 Food Bank	186.13		
Scouts		400.00	\$539.60
2015 Scouts	139.60		
2015 Underground Gym	139.60		\$139.60
2015 John Howard Society	46.53		\$46.53
Presbytery Camp		495.00	\$495.00
<b>National</b>			
WMS		500.00	\$ 500.00
CM24 -- Ministries with Aboriginal Peoples (Presbyterian Sharing project)		250.00	\$ 250.00
<i>PSW&amp;D Fort McMurray Relief</i>		370.00	\$ 370.00
<b>International</b>			
PWGIVTO1 - Where Need is greatest (PWS&D)		500.00	\$ 500.00
<i>PWS&amp;D Syrian Refugee Relief</i>		100.00	\$ 100.00
Doctors without borders		250.00	\$ 315.15
2015 Doctors without Borders	65.15		

	\$ 577.01	\$ 4,865.00	\$ 5,442.01
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SS Mission project

\$ 58.00

<b>Funds in Reserve</b>	
<b>Beginning of Year</b>	
Mission (unspecified)	\$ 1,248.53
Sunday School Mission	394.25
<b>Total, January 1, 2016</b>	<b>\$ 1,642.78</b>
Transferred for 2015 deficit	1,562.00
Adjusted beginning of year:	\$ 3,204.78
<b>Offering Revenue in 2016</b>	<b>\$ 7,926.00</b>

<b>Total expenditures 2016</b>	<b>\$ 5,442.01</b>
<b>End of Year Reserve</b>	
Unspecified	\$ 2,066.52
PWS&D	3,170.00
Sunday School Mission	452.25
<b>December 31, 2016</b>	<b>\$ 5,688.77</b>

### Proposed Mission Committee Budget – 2016

Presbyterian Sharing	\$ 11,563.00
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Local:

Shelter House	\$1,000.00
Food Bank	1,000.00
Scouts	<u>400.00</u>
	2,400.00

National:

WMS	500.00
CM24-Ministries with Aboriginal Peoples	<u>250.00</u>
	\$750.00

International:

PWGIVT01-Where Need is Greater	500.00
Doctors Without Borders	<u>250.00</u>
	\$750.00

\$15,463.

### Three-Year Comparative Operating Report

	2014	2015	2016	
<b>REVENUE</b>				
<b>Tax receipt issued</b>				
Operating -- Envelope Offerings	\$ 72,089.00	\$ 65,886.25	\$ 68,054.04	
Operating -- EFT offerings	17,282.00	23,432.00	31,268.00	
Pres Sharing & Mission -- Envelope Offerings	23,748.55	14,909.14	12,777.00	
Pres Share & Mission -- EFT offerings		3,309.00	3,300.00	
Special Offerings (Easter, Christmas, etc)	5,796.25	7,573.00	2,803.00	
<b>Non Tax receiptable</b>				
Open Offering	3,084.50	8,353.64	3,178.50	
Sunday School	294.10	100.26	117.74	
Groups/transfer Memorial / nonreceipted donations	8,075.00	9,628.80	7,390.00	
Special Events	2,461.15	4,444.85	7,709.65	Includes Spring yard sale, Celtic Evening, Fall Tea & Chuckwagon Dinner in 2016
<b>Other Sources</b>				
Interest	443.14	441.84	367.78	
Misc. Revenue	102.88			
Rent (bell tower)	6,000.00	6,000.00	6,600.00	increase in 2016
<b>Total Revenue</b>	<b>\$139,376.57</b>	<b>\$ 144,078.78</b>	<b>\$ 143,565.71</b>	

### EXPENSES

#### Salaries & Fee for Service

##### Minister's Stipend and Benefits

Minister's Stipend	\$ 40,205.07	\$ 41,027.79	\$ 41,862.03	increments start Oct
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Professional Development	881.75	0	2,892.87	cumulative for 5 years (\$1,000/year) as per call documentation
Book Allowance	96.63	96.60	-	
<b>Other Salaries</b>				
Secretary	10,199.00	9,492.56	5,115.19	
<b>Employer Contributions</b>				
Health and Dental	\$ 4,516.56	\$ 4,561.92	\$ 3,489.48	
Church Pension Assessment	5,891.79	5,797.50	6,540.90	
CPP/Employment Insurance	4,302.68	3,732.63	3,481.10	
<b>Fee for Service</b>				
Organist and Supply	6,300.00	6,025.00	5,775.00	
Choir Director	890.00	500.00	400.00	
Ministerial Supply	800.00	450.00	750.00	
Custodian	3,398.00	3,380.00	2,860.00	
<i>Total Remuneration</i>	<i>\$ 77,481.48</i>	<i>\$ 75,064.00</i>	<i>\$ 73,166.57</i>	
<b>Congregational Ministries</b>				
Music/copyright	\$ 215.00	215.00	\$ 440.98	
Worship Expenses	1,701.27	1,366.84	1,013.17	
Christian Education	21.25	-	10.39	
Fellowship	533.24	338.46	1,340.09	
<i>Total Congregational Ministries</i>	<i>\$ 2,470.76</i>	<i>\$ 1,920.30</i>	<i>\$ 2,804.63</i>	
<b>Mission and Ministry beyond Our Church</b>				
Retreats & Seminars	\$ 2,500.00	-		
Presbyterian Record	3,029.07	2,538.80		
Council of Clergy	40.00			
Presbytery & Synod Assess't	3,116.40	1,946.00	2,040.00	
Presbyterian Sharing	15,220.50	12,000.00	11,710.00	
Mission	9,566.00	7,103.00	5,442.01	
Donations/sponsorships	274.75	103.94		
<i>Total Beyond Church</i>	<i>\$ 33,746.72</i>	<i>\$ 23,691.74</i>	<i>\$ 19,192.01</i>	
<b>Church Building (Occupancy) Expenses</b>				
<b>Utilities</b>				
Heating	\$ 5,320.26	\$ 4,781.43	\$ 3,231.81	
Water	1,367.69	1,019.67	1,579.32	
Telephone	1,680.38	1,769.44	1,951.59	
Hydro	1,847.38	1,499.92	1,691.88	

Maintenance/Repairs (incl. elevator and window upgrade)	4,659.63	5,088.26	7,566.16	
Cleaning Supplies	846.89	600.62	556.53	
Snowploughing & yard maintenance	1,428.63	501.09	966.78	Includes new snowblower in 2016
<i>Total Church building Expenses</i>	<i>\$ 17,150.86</i>	<i>\$ 15,260.43</i>	<i>\$ 17,544.07</i>	
<b>Manse Expenses</b>				
<b>Utilities</b>				
Heating	\$ 1,466.74	\$ 1,291.56	\$ 1,109.02	
Water	1,062.84	1,008.56	620.25	
Hydro	949.39	998.10	756.60	
Telephone	619.45	756.94	964.56	
Repairs & Maintenance	39.49	16.92	-	
Property Tax	1,021.79	999.30	963.10	
<i>Total Manse Expenses</i>	<i>\$5,159.70</i>	<i>\$5,071.38</i>	<i>\$4,413.53</i>	
<b>Administrative Costs</b>				
Advertizing	\$ 319.40	\$ 228.26	\$ 923.50	Joint effort all TB Presbyterian churches.
Bank/transfer Service Charges	25.00	82.00	478.82	
Insurance	3,348.21	3,359.88	3,453.84	
Office Supplies, Printing, Postage	2,361.91	2,577.74	2,025.95	
Miscellaneous & transfers	400.00	6,293.10		
<i>Total Administrative Expenses</i>	<i>\$6,454.52</i>	<i>\$12,540.98</i>	<i>\$6,882.11</i>	
<b>TOTAL EXPENSES</b>	<b>\$142,464.04</b>	<b>\$ 133,548.83</b>	<b>\$ 124,002.92</b>	

Income/Loss	-\$ 3,087.47	\$ 10,529.95	\$ 19,562.79
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**Balance sheet as at 12/31/2016**

**ASSET**

**Assets**

Cash on Hand \$200.00

**LIABILITY**

**Liabilities and Member Equity**

Income Tax Payable \$1,976.76

Copperfin C.U.-Operating	48,536.16	
Copperfin Savings-Special		
Funds	1,225.38	
Mission Fund	5,688.77	
Credit Union Shares	197.29	
Term Deposits	29,977.85	
Short Term Deposits	14,588.60	
Accounts receivable	1,594.86	
Total Current Assets		102,008.91
Furniture & Equipment	52,281.40	
Church Building	300,000.00	
Manse	264,000.00	
Land	2,000.00	
Total Capital Assets		618,281.40
Prepaid expenses		389.00
<b>Total Assets</b>		<b>720,679.31</b>

CPP Payable	1,092.68	
El Payable	575.87	
Pres. Church Pension		
Payable	0.00	
Pres. Group Ins. Payable	0.00	
Youth Group	0.00	
Total Current Liabilities		3,645.31
GST In	0.00	
HST - 5%	-379.48	
HST - 8%	-993.19	
Total Long Term Liabilities		-1,372.67
<b>Total Liabilities</b>		<b>2,272.64</b>

**TOTAL LIABILITY** 2,272.64

**EQUITY**

**Member's Equity**

Equity- beginning of year	697,201.10	
Surplus/(Deficit)	0.00	
Total Equity		697,201.10
Current Earnings		21,205.57
<b>Total Equity</b>		<b>718,406.67</b>

**TOTAL EQUITY** 718,406.67

**TOTAL ASSET** \$720,679.31

**LIABILITIES AND EQUITY** \$ 720,679.31





**Special Funds 2016**

<b>Minister's Professional Development Fund</b>		
Dec 31/16		
Savings Account		
<b>Purpose:</b> \$1,000/year for use by the minister for professional development. Funds accumulate for a maximum of five years		
<b>Budgeted</b>		
	1-Oct-13	\$ 1,000.00
	1-Oct-14	\$ 1,000.00
	1-Oct-15	\$ 1,000.00
	1-Oct-16	\$ 1,000.00
<b>TOTAL</b>		<b>\$ 4,000.00</b>
<b>Disbursements</b>		
	2014	881.75
	2016	2,892.87
<b>Total Disbursements</b>		<b>\$ 3,774.62</b>
<b>Total under administration</b>		<b>\$ 225.38</b>

<b>Muriel Jenkins Memorial Fund</b>		
Dec 31/16		
Chequing Account		
<b>Purpose:</b> To be used at the discretion of the Board of Managers for Church operating expenses		
<b>Fund</b>		
<b>Balance</b>		
	1-Jan-16	\$ 2,909.91
<b>Disbursements</b>		
	April 14/16	2909.91
		\$ 2,909.91
<b>Total under administration</b>	<b>\$</b>	<b>-</b>

<b>Christian Youth Fund</b>	
Dec 31/16	
Savings Account	
<b>Purpose:</b>	
<b>Fund Balance</b>	
1-Jan-16	\$ 500.00
<b>Disbursements</b>	
	\$ -
<b>Total under administration</b>	
	<b>\$ 500.00</b>

<b>Individual Christian Growth</b>	
Dec 31/16	
Savings Account	
<b>Purpose:</b>	
<b>Fund Balance</b>	
1-Jan-16	\$ 500.00
<b>Income Earned</b>	
	\$ -
<b>Disbursements</b>	
<b>Total under administration</b>	
	<b>\$ 500.00</b>

## Report of 2016 Revenue & Expenses

### 2017 Budget

	Budget 2016	Actual	Budget 2017
<b>REVENUE</b>			
<b>Tax receipt issued</b>			
Operating -- Envelope Offering	\$ 71,000.00	\$ 68,054.04	\$ 70,000.00
Operating -- Pre-Authorized Offering	24,500.00	31,268.00	31,000.00
Mission/Pres Shar. -- Envelope Offering	15,000.00	12,777.00	12,750.00
Mission/Pres Shar. -- EFT Offering	3,310.00	3,300.00	3,000.00
Special Offering (Init./Easter/Thanksg./Christmas)	7,575.00	2,803.00	3,000.00
<b>Non Tax Receiptable</b>			
Open Offering	3,180.00	3,178.50	3,180.00
Sunday School Offering	100.00	117.74	100.00
Donations from groups	9,000.00	7,390.00	5,700.00
Special Events	6,000.00	7,709.65	7,800.00
Interest Earned	450.00	367.78	375.00
Rent (Bell)	6,000.00	6,600.00	6,600.00
<b>TOTAL REVENUE</b>	<b>\$ 146,115.00</b>	<b>\$ 143,565.71</b>	<b>\$ 143,505.00</b>

### EXPENSE

#### Salaries & Fee-for-service

##### *Minister*

Minister's Stipend	\$ 41,851.00	\$ 41,862.03	\$ 42,051
Minister's Prof. Development	3,118.25	2,892.87	1,226.00
Book Allowance	100.00	-	500.00

**Other Salaries**

Secretarial	9,500.00	5,115.19	9,000.00
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**Employer Contributions**

Health and Dental	4,575	3,489.48	3,600
Church's Portion of Pension	6,200	6,540.90	6,541
CPP/EI Expense	3,700	3,481.10	4,400

**Fee-for-Service**

Organist	7,800	5,775.00	7,000
Choir Director	500	400.00	500
Ministerial Supply	1,050	750.00	1,500
Custodian	3,400	2,860.00	3,200

<b>Total Remuneration Expenses</b>	<b>\$ 81,794.25</b>	<b>\$ 73,166.57</b>	<b>\$ 79,518</b>
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**Congregational Ministries**

Music/Copyright Fees	\$ 220.00	\$ 440.98	\$ 300
Worship Expenses	1,400.00	1,013.17	1,400.00
Christian Education	25.00	10.39	25.00
Fellowship Committee incl. kitchen exp.	350.00	1,340.09	400.00

<b>Total Congregational Ministries</b>	<b>\$ 1,995.00</b>	<b>\$ 2,804.63</b>	<b>\$ 2,125.00</b>
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**Mission & Ministry Beyond our Church**

Presbyterian Record	\$ 60.00		\$ -
Presbyterian Sharing Allocation	11,710.00	11,710.00	13082.00
Retreats and Seminars			
Presbytery and Synod Dues	2,040.00	2,040.00	2,050.00
Mission	3,900.00	5,442.01	4,500.00
<b>Total Mission Beyond Expense</b>	<b>\$ 17,710.00</b>	<b>\$ 19,192.01</b>	<b>\$ 19,632.00</b>

**Church Building Expenses**

**Utilities**

Church Heating	\$ 5,000.00	\$ 3,231.81	\$ 4,500	
Church Water	1,100.00	1,579.32	1,100.00	
Church Telephone	1,770.00	1,951.59	1,800.00	
Church Hydro	1,600.00	1,691.88	1,600.00	
Church Repairs/Maintenance incl elevator	17,000.00	7,566.16	13,560.00	8
Housekeeping Supplies	875.00	556.53	500.00	
Grounds and Snow Removal	600.00	966.78	1,000.00	9
<b>Total Church Building Expense</b>	<b>\$ 27,945.00</b>	<b>\$ 17,544.07</b>	<b>\$ 24,060.00</b>	

**Manse Expenses****Utilities**

Manse Heating	\$ 1,300.00	\$ 1,109.02	\$ 1,500	
Manse Water	1,100.00	620.25	1,000.00	
Manse Telephone	1,100.00	756.60	1,000.00	
Manse Hydro	775.00	964.56	1,000.00	
Manse Repairs and Maintenance	2,200.00	-	2,200.00	10
Manse Property Taxes	1,205.00	963.10	1,100.00	
<b>Total Manse Utilities &amp; Maintenance</b>	<b>\$ 7,680.00</b>	<b>\$ 4,413.53</b>	<b>\$ 7,800.00</b>	

**Administrative Expenses**

Advertising (Chron.Journal)	\$ 230.00	\$ 923.50	\$ 925	
Bank/PAR Charges	300.00	478.82	300.00	11
Insurance	3,295.00	3,453.84	3,500.00	
Office/Postage Expenses	2,600.00	2,025.95	2,200.00	12
Misc. Expenses/transfer				
<b>Total Admin Expenses</b>	<b>\$ 6,425.00</b>	<b>\$ 6,882.11</b>	<b>\$ 6,925.00</b>	

<b>TOTAL EXPENSE</b>	<b>\$ 143,549.25</b>	<b>\$ 124,002.92</b>	<b>\$ 140.060</b>
<b>NET INCOME</b>	\$ 2,565.75	\$ 19,562.79	\$ 3,445.00

**NOTES**

1. 2016 assuming Karen move to own building
2. See report Special Funds -- Minister's Professional Development
3. Based on 5% of 2014 operating revenue
4. Based on 10 Sundays
5. Includes cost of new fridge in 2016
6. Based on 10% of 2014 operating revenue would be \$11, 562.80 (Estimate has been rounded up to next 100th)
7. See separate report on Mission expenditures
8. Projects not completed in 2016 added to 2017
9. Includes cost of refurbished snow blower
10. Manse washer/dryer replacement not done in 2016 added to 2017
11. Cost of new cheques for "Rapport Credit Union"
12. Includes software upgrade purchases

**MOTION:** WHEREAS it is estimated that the roof will require replacing in five years time, it is proposed that the surplus operating income for 2016 and the next years prior to the event, be moved to a separate account for the specific purpose of roof replacement

