AGENDA

- 1. OPENING WORSHIP AND DEVOTIONS
- 2. APPOINTMENT OF SECRETARY
- 3. MEMORIAL LIST AND MOMENT OF SILENCE
- 4. RECEPTION OF NON-FINANCIAL REPORTS

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5. RECEPTION OF FINANCIAL REPORTS

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- 6. **NEW BUSINESS**
- 7. EXPRESSION OF THANKS
- 8. ADJOURNMENT
- 9. CLOSING PRAYER

Minutes of Annual General Meeting for 2013

Date of Meeting: February 23, 2014

12:55 PM Chaired by Moderator Rev. Susan Mattinson 34 present (lists attached to office copy of the minutes)

Spelling corrections: P.1 Undesignated Bequests

P.16 roof leak

P.20 Guido Jugandi funeral, Emma Townson,

Church Camp, Edna Irwin

- 1. Opening: Rev. Mattinson read a devotional "Walking on Water" by Pat Bell. (attached to office copy of the minutes) This was followed by a prayer. The meeting was declared open.
- 2. Appointment of scribe: Sandra Allan Moved: K. House Seconded: J. Racey Carried
- 3. Motion: That the meeting follow the Agenda on pages 1 and 2 Moved: K. Noy Seconded: R. George Carried
- 4. A moment of silence acknowledged members/adherents who have passed away since the last AGM:
 Helen Blundon
- 5. Minutes of 2012 AGM- February 24, 2013
 Approved as presented in the Annual Report 2013
 Moved: B. Burn Seconded: L. Rydholm Carried
- 6. Motion: To accept the non-financial reports for discussion Moved: L. Rydholm Seconded: M. Kennedy Carried
- 7. The following are additions, given verbally, to the written reports on pages 6- 23.
 - a) Session Report

Rod MacKay reported that the newly initiated Term Eldership format seems to be working well. It is important that Committees have sufficient members. Currently, it is urgent that members are found who would be willing to be part of a Nominating Committee. Contact the office if you can help. Reports from scheduled Session Meetings appear regularly in the Sunday bulletins.

b) P. 16- Board of Manager's Report Richard Noy displayed a plaque that lists the names of donors who contributed to the purchase of new Church windows.

There are 2 new members on the Board of Managers. Welcome to Lorne Clifford and Jeannine Verdenik.

Richard will be replaced by Doug Brown as chair, but will remain a Board member.

c) P. 8- Report on Undesignated Bequests

Two different policies were presented. After discussion and suggestions, the following motion was prepared:

Motion: In the event that the Church receives an undesignated bequest,

- -the capital is to be invested
- -the Board and Session will determine how to spend the interest accrued
- -as necessary, the congregation will determine how to spend the principal

Moved: L. Rydholm Seconded: J. Racey Carried Abstained: D. Brown, R. Noy

d) P.17- Treasurer's Report

Motion: To accept the Treasurer's Report

Moved: B. Casella Seconded: K. Noy Carried

e) P. 18- Memorial Fund Report

Motion: To accept the Memorial Fund Report

Moved: L. Shaw Seconded: T. Casella Carried

f) P.19- Offering Envelope Report

Motion: To accept the Offering Envelope Report Moved: B. Burn Seconded: K. Noy Carried

g) P.20- More Than Mission Report

Motion: To accept the More Than Mission Report

Moved: R. George Seconded: J. Nystrom Carried

h) P. 21- Presbyterian Sharing and Missions

Motion: To accept the Presbyterian Sharing and Missions

Report

Moved: K. Noy Seconded: R. MacKay Carried

Beth Stewart explained that memorial donations (\$280) for Willa Jones were to be used for an LU scholarship. But that process did not work. So it was decided that the money be given to Wha Lay Ray to support his ministerial education.

i) P. 22- Presbyterian Sharing and Mission Budget Report

Motion: To accept the Presbyterian Mission and Sharing

Budget Report

Moved: J. Anderson Seconded: T. Casella Carried

j) P. 23- Auditor's Report

Motion: To accept the Auditor's Report

Moved: J. Racey Seconded: J. Anderson Carried

8. P. 24, 25- Comparative Balance Sheet

Motion: To accept the Comparative Balance Sheet

Moved: K. Noy Seconded: H. Konrad Carried

9. P. 26, 27,28- Proposed Budget 2014

Beth pointed out the postings under Organist (2) are incorrect, but the monetary amounts are correct

but the monetary amounts are correct.

Motion: To accept the 2014 Budget as presented

Moved: R. MacKay Seconded: L. Rydholm Carried

10. P. 29- Proposed Mission Budget 2014

Motion: To accept the 2014 Proposed Mission Budget

Moved: J. Anderson Seconded: B. Casella Carried

11. New Business

-Beth Stewart is to be officially installed as the Church Treasurer.

This announcement was heartily acknowledged

by the members present.

Motion: To accept Beth Stewart as Church Treasurer

Moved: R. MacKay Seconded: J. Racey Carried

 Lloyd Jones expressed concern that the congregation needs to reach out more to the community and to ethnic groups, including foreign students.

He also thinks a "Suggestion Box" would be useful, so that members could request specific hymns.

 Janet Racey requested funds for the 4 women attending a Christian Growth Gathering in May. This is, however, a decision to be made by the Session.

12. Expression of Thanks to:

- Don Murray for his term as Church Treasurer
- Richard Noy for his term as Board of Managers Chair
- Doug Brown for assuming the position as

Board of Managers Chair

- Scouts Canada for preparing the luncheon
- Terry Stein for preparing the plaque for the New Window Donations
- Sandra Allan for acting as scribe
- Rev. Mattinson for coming to First Church

13. Adjournment

Motion: To adjourn (at 1:55) the 2014 Annual General meeting

Moved: D. Munn Seconded: M. Kennedy Carried

14. Prayer:

Rev. Mattinson closed the meeting with a (most fitting) prayer.

MINISTER'S REPORT

Dear Friends:

It has been a pleasure and an honour to journey with you this past year. To try and recount everything that has gone on, in my life personally and in the life of our church, would take pages and pages! It's been a year filled with ups and downs. Members of our church were able to take advantage of some wonderful conference opportunities in "Burst Forth" (Presbyterian Women's Gathering) and "Stewards by Design" and they look forward to using what they've learned to help enrich the life of our church. The pages in this report show that many positive things have been happening, thanks to the dedication of volunteers too numerous to name who routinely go above and beyond their call of duty. Even if large blocks of text make you go cross-eyed and numbers seem like a different language altogether, I hope you enjoy taking a bit of time to reflect on all the hard work that has been done and all the wonderful people that help keep things flowing as smoothly as possible.

I can't sit back and reflect on the year without also acknowledging that we have lost a number of wonderful people: Garth Wilson, Doug Anderson, Gale Munn, Jessie Steele, and others, such as Daniel Banjaw, who also have connections to our congregation. This year, I've had to officiate at some of the most emotionally difficult funerals thus far. But, I also recognize that I have many years of ministry left. I don't believe funerals will get easier, but I do know the love and support of God that comes through the strength and kindness of you, my church family, during those times—times that are hard for all of us. May we continue to take care of each other and to not forget those of us who have passed on.

Despite the dark places in our own lives and around the globe, we must remember that God is good! In 2015, I would love to see people getting excited about church—excited about celebrating God's Love and sharing that love with others beyond our church walls. I ask you to think and to pray about what that might look like. Perhaps now is the time for new activities; perhaps there are new opportunities knocking at our door. One-time, short-term, and seasonal events add variety to our church life, provide the perfect environment for experiments, and empower absolutely anyone to make their ideas a reality. Whether it's a group trip to the theatre to see the latest Hollywoodized Bible story, or a one-night musical jam session, let's talk; let's try it out; let's have some fun!

Grace and peace,

July Matterson



SESSION COMMITTEE REPORT

The year of 2014 was busy for Session and 1^{st} Presbyterian Church. It was the first full year with our "new" minister and also a year of transition.

We were blessed with Ruling Elders Bill Burn, Bobbie Casella, Meta Evans, Ken House, Rod Mackay, Laird Morrison, Kathleen Noy, Janet Racey, Linda Rydholm, Brenda Snowden Seabrook, Leslie Shaw, Terry Stein and Bob Vander Ploeg. We continue to be thankful for our Teaching Elder, Rev. Susan Mattinson and her thoughtful, caring, talented leadership. The many aspects of life and worship have been discussed at Session meetings, and we do our best – with God's help.

Rod Mackay retired as Clerk and Ruling Elder after many years of faithful service. Thank you, Roddy! Terry Stein stepped up as Interim Clerk for a few months, then Linda Rydholm assumed the position of Clerk of Session on November $\mathbf{1}^{\text{st}}$.

The "Burst Forth, Women's Gathering" in southern Ontario in May was attended by Ruth George, Lynda Kvarda, Janet Racey, Leslie Shaw and Rev. Mattinson. To the "Stewards by Design Conference" in November, 1st Pres. sent Tracey Jorgenson, Bassie Kargbo, Janet Racey and Rev. Mattinson. The events were meaningful for the attendees and the Spirit will guide us to use what they learned.

Please pray for church leadership in all aspects, including the Session. It will be time to vote for some new elders this spring. With Term Eldership, one third of the elders leave Session and others are elected as replacement every 2 years.

Our current aging demographics in the church reflect what is happening in the city – something to be aware of and to give over to His keeping. As we serve Him in 2015, let us remember that "Church Family" is like "real family". There are times of ups and downs times to forgive and times to be forgiven. Most importantly – with God's blessings, we continue to know Him and glorify Him forever. Amen!

Respectfully submitted,

Linda Rydholm, Clerk

THE KAREN PEOPLE REFUGEE SPONSORSHIP FOUNDATION

We have been organized for about seven years and this June the congregation at First voted in favor of becoming a cosponsor with our group to sponsor Karen refugees from Burma through the Presbyterian Church in Canada (the Sponsorship Agreement Holder).

At this December's Session meeting, three refugees were approved to be sponsored. We are now awaiting word from the PCC as to whether our papers are in order, and then we will proceed to do the paperwork required by the Federal government. You can see that it is a long process...frustrating for those in the refugee camps and also for their families and friends in Thunder Bay.

We sincerely thank the congregation at First for their continued support of our work.

Saw Kennedy Winning, president, Lynda Kvarda, vice president, Daisy Aung, treasurer, Deborah Broll, secretary, Leslie Shaw, recording secretary.



FOOD BANK REPORT

Over 600 families (1364 people) are clients at the Thunder Bay Food Bank on Miles Street. Every month, approximately 30 new clients are attending. Our donations of money and food are greatly appreciated. There is always a need for cereal, canned meat and baby food. Pasta, sauces, soup, beans, peanut butter and canned fruit/vegetables are also needed. Laird and Alice Morrison deliver our donations and along with Ruth George, volunteer each week at the food bank. Thank you for your support.

WORSHIP COMMITTEE

Members: Rev. Mattinson, Janet Racey, Kendall House, Carol Wehrstedt, Mickey Kennedy and Evelyn Konrad

The Worship Committee held meetings as needed and there were "decorating parties" for special seasons. Thank you to the Fellowship Committee and the other people who helped prepare the church for Advent. Flowers were arranged "In Memoriam" at Easter and Christmas. The church calendar colours were observed with banners during the year.

Carol Wehrstedt is our organist and Kendall House is our choir director. Joseph Tassone was our organist while Carol was away last year and will be our organist this year while Carol is on vacation. Thank you to the various volunteers who participate in the Sunday Service - as greeters, lay readers, elevator operators, offering collectors, offering counters and those who provide fellowship after service.

Everyone is invited to attend the worship service at Pinewood Court on the 5th Sunday of the month when our Minister leads worship.

We will continue to celebrate Communion on the first Sunday of the month. Special thanks are extended to Rev. Mattinson, members of the Worship Committee and everyone who has helped in the Worship Service at First Presbyterian in 2014.

We look forward to continuing our tradition of faithful, meaningful worship in our congregation throughout the coming year.

Your comments and suggestions are always welcome.

Respectfully submitted, **Janet Racey**



CHRISTIAN EDUCATION COMMITTEE REPORT

Dear Friends at First,

I became Sunday School Superintendent in the fall. The children (under 6) are wonderful and it is a challenge to teach the age range. Janet and I have decided to break up the group more by age. I will take the youngest and Janet will have the older ones. Luckily, I have many experts I can go to for guidance. Our youngest children will still be relating to God and Jesus through their play.

It is an honour working with your precious gifts.

With Love for our Church, Children, and Christ,

Kathleen Noy

Sunday School Superintendent

YOUTH GROUP REPORT

The Youth Group has been meeting every two weeks on Sunday evenings. Meetings are held at St. Andrews, First, and Lakeview churches on an alternating basis and all youth grades five and up are invited to attend. Since September each meeting has been attended by 8-14 youth who come from all three churches. There are also several youth who attend that do not have a previous relationship with the Presbyterian Church.

The Youth Group is supervised by Will Newton and Sarah Campbell with help from Rev. Joyce Yanishewski, Rev. Susan Mattinson, and Jeff Rawana. In addition to the bi-weekly meetings, we have held several special events, such as a sleepover and a trip to Fort William Historical Park's Haunted Fort Night.

There is a core group of youth who come to most meetings. They are a great group filled with enthusiasm and energy and they always seem to be excited to meet. We have been very pleased to note how well the youth that didn't know each other at the beginning of the year have bonded.

Looking forward, the Youth Group will continue to meet twice a month and host various special events. We are also hoping to get the youth more involved in the planning of youth group meetings.

The leaders wish to thank all those who have helped to make the Youth Group possible and we encourage anyone who might be interested in attending an event or meeting to check out the Sunday bulletin for upcoming dates or contact Will Newton (newton9455@hotmail.com) or Sarah Campbell (sarahmcampbell@hotmail.com).

Respectfully submitted,

Sarah Campbell Will Newton

MORE THAN MISSION

(Women's Missionary Society)

The More Than Mission group meets on the first Tuesday of every month (excluding July and August). The meetings are held in the John Currie room at 1 p.m. Following the business and program portion, a light lunch is served.

This past year, our activities included:

- Distribution of 12 prayer shawls
- Participation in the Mission Awareness Sunday
- Contribution of handmade articles of warmth to the Mission to Seafarers. Also included in the donation were pens, notebooks, envelopes, decks of playing cards, wrapped candy, and a cash donation. We also provided the local Seafarers organization with a donation of \$100 to be put toward the purchase of a new van. The van is necessary for them as they provide transportation to seamen coming into the Port of Thunder Bay. Members of the Crafts and Conversation group, as well as individuals from the congregation, submitted articles to contribute to this project.
- Fellowship of the Least Coin mission stories, regarding issues relevant to women, are read at each meeting.
- More than Mission members save dimes throughout the year and this year our Christmas Dime collection is being used to purchase socks for children in 3 local schools. Children whose feet become wet and cold throughout the day can experience severe discomfort.
- Share the Love, Spread the Warmth project again collected items (handmade or purchased) that were then distributed to Faye Peterson House, John Howard Society, and McKellar school.
- Members assisted in the leading of worship on Nov. 23 during Rev. Mattinson's absence. The message was delivered by a representative of the John Howard Society.
- Members continue to organize home visitations, coffee hour following Sunday worship, and funeral lunches.

FELLOWSHIP COMMITTEE

The Fellowship Committee has had a busy year, planning for and supporting a variety of activities. These activities include the Crafts and Conversation group (see their report); Question Period, which has been well attended and has discussed a wide variety of topics; Monday afternoon Card group; the pancake supper on Shrove Tuesday; Games night; the Spring luncheon, and the reception for Susan and Colin to celebrate their marriage. Also, the committee has assisted with the decorating of the church for the Fall Tea and for Christmas.

Special thanks are extended to Don Munn, who worked with his wife, the late Gale Munn, in arranging for the fellowship time following each Sunday service.

The committee, which is composed of Lynda Kvarda, Alice Morrison, Leslie Shaw, Ruth George, Margaret Stein and Bill Burn, is presently in the process of putting together activities for 2015. Any support in suggesting activities and helping with the running of such events and, of course, participating in them is very much appreciated.

Respectfully submitted, **Bill Burn**



CRAFTS AND CONVERSATION GROUP

This group meets at 1:00 p.m. on the second and fourth Friday of each month, in the John Currie room.

This past year, attendees were busy creating prayer shawls, which are offered to members of our congregation experiencing a difficult time in their lives. We also spearheaded the Share the Love, Spread the Warmth project, to which members of the congregation donated articles of warm clothing, handmade or purchased. The donation box overflowed again this year with sweaters, hats, mitts, socks and scarves. Contributions were made to Faye Peterson Transition House, John Howard Society, and McKellar Park School.

Each gathering ends with a cup of tea and goodies.

Do you enjoy chatting, knitting, crocheting, needlework, or any other type of craft? Come join us!

BOARD OF MANAGERS REPORT

2014 has been a very challenging year in many aspects. Board members were constrained by work schedules and health issues. However many things were accomplished and more were identified for further action.

Firstly we must thank the Karen congregation for the financial and maintenance help extended to the church operations. Next to all those within our congregation who do many chores without asking and who are not formally thanked. Grass cutting, grounds and building maintenance, changing light bulbs, and the list goes on are only a few of the items, we say a big THANK YOU ALL!! We only wish we had a full record of the people and hours they contributed.

One item of note this year was that we sent 4 people to a stewardship conference at a cost of \$2000.00. They came back with many ideas and enthusiasm on how to promote the church both financially and visually and we look forward to their promised report and actions going forward. We look forward to real progress in the near future. We are now working more closely with Session as a cohesive unit rather than individual bodies. Again much has been started and we look forward to the future. A request for action form was instituted and this has been an overwhelming success. Now we need someone to track these items {not necessarily a board member}, do we have a volunteer for 1 to 2 hours per month? We are also in the process of developing a 5 year operating budget as we expect to encounter some major expenses such as roof replacement as the shingles are nearing an end to their normal life span as well as other items.

Planned for 2015 is the installation of new windows and outside cladding of the church entrance. The windows were installed in the 1960s and are beginning to lose their seal. Due to cash flow issues these were deferred from 2014. We will be using money from the Muriel Jenkens Memorial Fund to help defer upgrade costs in 2015. Under consideration is sign replacement as our current one is outdated and is not easily upgraded to use as a means of communication to those who pass by. We would like to better highlight the Karen congregation for example. We would welcome input via the request for action form. Perhaps an informal committee could help with this. We would like to start with the upgrade of washrooms starting with the women's, we propose to continue reviewing all contracts as to cost , to conform to the Book of Forms and to run concurrently with the church year.

During the past year normal church maintenance was carried out and we particularly thank Richard Noy for his ongoing efforts. We must also thank the Karen congregation for window cleaning those who help with the annual church cleanup, grass cutting, floor washing and so many other items too numerous to mention.

This year we started to review all contracts and now better understand obligations by various parties. In 2015 we would like to get a written understanding of those individuals and groups providing various services within the church.

Items completed in 2014 were renegotiation of several contracts, a 50% reduction of manse water bill, reduction from 50% to 15% for maintenance cost of joint parking lot reduction and clarification of the elevator contract by approximately 60%, replacement and improvement to Bell tower drive way and some side walk repair at no cost to the church, and a review of the Presbyterian Record with a move to reading it on line from those receiving it in print form, again a substantial cost reduction. The board looked after another successful Christmas dinner with help from Session in cleanup afterwards. The signup sheet and offering made things much easier to manage this year. We also assisted in the candle light service.

As previously mentioned washroom upgrades are being considered with the installation of low flush toilets beginning in the women's washroom and continuing over the next few years and the replacement of church signage. Also under consideration are computer upgrades. Rationalization of expenses with income so that we will not continue depleting reserve GIC savings, and the rationalizing of various not or very little used accounts to free up money for the operating budget. Our treasurer [Beth Stewart] is working on rationalizing and balancing various accounts to conform to the Book of Forms and Revenue Canada requirements.

As previously inferred this has been a very challenging year. We had many new members join the board which entailed a rapid learning curve but laid the ground work for the future. Perhaps most challenging and reasonably successful was getting back to fully working and understanding procedures in the Book of Forms. We also look forward to positive and concrete actions coming from the stewardship conference. A face book page has been mentioned, again we would need a volunteer set it up and maintain it.

Lastly we extend our thanks to Rev. Susan for her patience and guidance throughout the year.

We look forward positively to the work ahead and a successful 2015

Respectfully submitted,

Board of Managers

TREASURER'S 2014 ANNUAL REPORT

Thank you for the opportunity to serve as your treasurer in 2014.

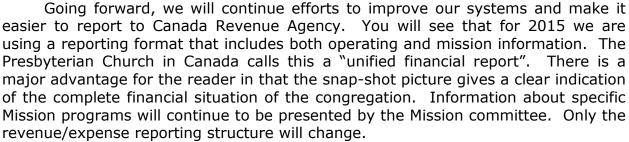
During the year, my focus was to align the bookkeeping and reporting system with generally accepted accounting principles and the recommendations of the

Presbyterian Church in Canada. Our financial reports are used not only by internal users, such as the Board, Session, or the congregation, but are also reviewed by outside, interested parties, such as Canada Revenue Agency, and the Presbyterian Church in Canada. To ensure that the reports are interpreted correctly, it is important that they conform to a standard format. As a result, you will notice a difference in how the financial reports are presented this year.

The Board has also looked at procedures relating to our finances. For example, the policy for requesting cheques was enforced so that we have source documentation for all cheques issued, again, to conform to standard accounting principles. The form has changed a bit, in that the accounts that will be affected are also noted on the form, so that we can alleviate some bookkeeping errors that have occurred in past years and to make it easier for the auditors to track expenditures.

Our year-end reports give us information about our annual financial position which indicates a fairly stable pattern of revenue and expenses over the last few years with a deficit each year. The deficit for 2014 was minimal because the Board chose to postpone some major renovations. What poses an operating problem is

the actual cash flow during the year; our income drops in the summer, but our expenses do not. As a result, we did run into a cash flow predicament in September. To try and alleviate some of that problem, the Board and the envelope secretary have been actively encouraging members and adherents to consider electronic givings to help maintain a consistent level of revenue from month to month. I would like to thank all those who have signed up for the program; it has made a positive difference in our finances.



If you have any questions about our systems or financial reports, please feel free contact me. I am not often in church on Sundays, but you can call or email me any time. (476-0927 or bstewart@tbaytel.net)

Respectfully Submitted,

Beth Stewart

Church Treasurer



MEMORIAL FUND 2014

Starting Balance	\$5,416.76 as of January 1,	2014
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Donations received	130.00
Interest Earned	.11
Microphone	<776.52>
Gift - Session	<137.81>
Service Charge	< 5.00>

Ending Balance \$4,627.54 as of December 31, 2014

Respectfully submitted,

Brenda Seabrook

Treasurer, Memorial Fund

OFFERING ENVELOPE REPORT FOR 2014

Thanks to each of you for your offering contributions. Whatever the amount, it is sincerely appreciated.

Things to consider:

- <u>Please</u> remember to fill in the TOTAL on your envelope.
- There has been a significant increase in the number of PAR (Automatic Withdrawal) users. The Board and Treasurer are thankful. It helps with budgeting and operations, especially during lower attendance periods.
- If you are an envelope user, would you consider changing to PAR? It is a simple process. Please speak to Sandra Allan for details.
- If you are on PAR, are you ready to consider raising your current withdrawal amount?

Comparison chart for last year (2014) and 2013.

Amount Given	<u>2014</u>	<u>2013</u>
\$1- \$99 \$100- \$299 \$300- \$499 \$500- \$999 \$1000- \$1999 \$2000- \$2999 \$3000- \$3999 \$4000 +	7 23 15 13 34 7 5	6 25 14 16 30 10 5 4
Total Users	107	110
Envelope Contributions	\$119,315.10	\$125,194.65
PAR Users	25	14

Respectfully submitted,

Sandra Allan

Envelope Secretary

MORE THAN MISSION 2014 FINANCIAL REPORT

INCOME

Least Coin	69.50
General Fund	500.20
Calendars	40.00
Dime Collection	208.00
Bake Sales	817.30
Donations (1st Presb. Missions)	100.00
Anderson Funeral	_ 400.00
	2,135.00

EXPENSES

J. Howard Society	580.00
Church Repairs (elevator fund)	1,700.00
• • •	•
Coffee	140.00
Calendars	56.50
Dues (credit Union)	7.50
WMS General Fund	1,250.00
Scouts (Memorial for Gale Munn)	100.00
Seafarers Mission	200.00
Kitchen Supplies (towels, etc)	65.44
Scouts (competition)	100.00
Anniversary Cake (WMS)	25.00
Alzheimers Society (guest speaker)	75.00
Marg Stein (Funeral Expenses)	<u>23.35</u>
	4,322.79

Jan 2014 Balance Forward	2,807.56
2014 Income	<u>2,135.00</u>
	4,942.56

2014 Expenses	<u>4,322.79</u>
Balance	619.77

2014 December Bank Balance 619.77

Respectfully submitted,

Joyce Nystrom

4 - ---

PRESBYTERIANS SHARING AND MISSIONS ANNUAL REPORT 2014

As shown below, givings to missions were down significantly this year over last year. All said and done, we missed our Presbyterians Sharing allocation by \$2,779.50 and our Special Projects budget by \$318. We also gave PWS&D an additional \$2,160 over and above the Special Projects we supported.

Presbyterians Sharing	and Mission Financial Rep	port 2014
------------------------------	---------------------------	-----------

Balance Dec. 31	l, 2013			\$ 3,302.83
		<u>2013</u>	<u>2014</u>	
Income:	Presbyterians Sharing	\$18,338.00	\$15,220.50	
	PWS&D(relief)	\$ 655.00		
	PWS&D unspecified	\$ 1,900.50	\$ 2,160.00	
	Special Projects	\$ 6,774.00	\$ 5,858.00	
	More Than Mission	\$ 100.00	\$ 230.00	
	Local Charity	\$ 500.65		
	Camperships	\$ 570.00		
	Christmas Cheer	\$ 80.00		
	Willa Jones Bursary	\$ 280.00	\$ 280.00	
		(returned)		
	Interest	\$.24	\$.05	
		\$29,198.39	\$23,748.55	<u>\$23,748.55</u>
Total				\$27,051.38
Disbursements	: Presbyterians Sharing (+\$393 carryover)	\$18,731.00	\$15,220.50	
	PWS&D	\$ 1,900.50	\$ 2,160.00	
	PWS&D relief	\$ 655.00	. ,	
	Special Projects	\$ 5,950.00	\$ 6,176.00	
	Camperships	\$ 570.00	. ,	
	Christmas Cheer	\$ 80.00		
	More Than Mission	\$ 100.00	\$ 230.00	
	Local Charities (St. Andrew's)	\$ 500.00	\$ 1,000.00	
	Bank /charges	\$ 9.00	\$ 5.00	
Total	-	\$28,495.50	\$24,791.50	\$24,791.50
Remaining in A	cct. at year end			\$ 2,259.88
-		C	Difference of \$26.3	35 with bank acc

Annual Congregational Meeting - February 15, 2015

PRESBYTERIAN SHARING AND MISSION BUDGET REPORT

December 31, 2014

	Budgeted	Received	Paid	Difference
Presbyterians Sharing Special Projects	\$ 18,0000.00 	\$ 15,220.50 <u>8,018.00</u>	\$15,220.50 <u>8,336.00</u>	\$-2,779.50 <u>318.00</u>
Total	\$ 25,000.00	\$ 23,238.50	\$23,556.50	\$ -318.00

The \$318 was taken from the surplus in the Mission Account.

Disbursements for Special Projects were as follows:

	Budgeted	Paid
Local	\$ 4,000.00	\$ 4,000.00
Underground Gym \$500, Shelter House \$1000, Food Bank \$1,000, Scouts \$500, St. Andrew's \$1000		
National	\$ 1,000.00	\$ 1,000.00
WMS \$500, Gift of a Smile CM34 \$250, Bring Hope to Inner City Children CM38 \$250		
International	\$2,000.00	\$ 2,000.00
Where the Need is Greatest PWGIVEO1 \$1,500, Malawi PWSC04 \$500		

Total <u>\$7,000.00</u>

Respectfully Submitted

W. Donald Murray, Mission Treasurer

AUDITORS REPORT 2014

We have examined the books and records of the **General Accounts of The Church** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statements fairly reflect the financial position of the Church. December 31, 2014

Deborah Broll, Auditor **Carol Townson**, Auditor

Auditor's Report

We have examined the books and records of the **Presbyterian Sharing** and **Missions** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statements fairly reflect the financial position of the Church. December 31, 2014

Deborah Broll, Auditor **Carol Townson**, Auditor

Auditor's Report

We have examined the report of the **More Than Mission Group/Evening Guild** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statement fairly reflects the financial position of the Church.

December 31, 2014

Deborah Broll, Auditor **Carol Townson**, Auditor

Auditor's Report

We have examined the report of the **Memorial Fund** and have performed such tests as deemed necessary. In our opinion, generally accepted accounting principles have been followed, and the statement fairly reflects the financial position of the Church.

December 31, 2014

Deborah Broll, Auditor **Carol Townson**, Auditor



THREE-YEAR COMPARATIVE OPERATING REPORT

	Operating Operating 2012 2013		2014 Operating Budget	Actual Accrued 2014	
REVENUE					
Tax receipt issued					
Operating Env. Offerings	\$	85,139.46	\$ 90,266.99	\$ 91,000.00	\$ 72,089.00
Operating EFT offerings		-	-	-	17,282.00
Special Offerings (Easter, Christmas, etc)		5,508.69	4,308.05	4,270.00	5,796.25
Open Offering Identifiable		-	-	-	1,485.00
Non Tax receiptable					
Open Offering		3,565.57	1,742.76	1,600.00	1,599.50
Sunday School		160.65	356.95	180.00	294.10
Special Events		4,810.65	2,577.05	3,000.00	2,461.15
Groups/non-receipted					
donations		7,795.00	7,000.05	7,000.00	8,075.00
Other Sources					
Interest		628.80	633.27	650.00	443.14
Misc. Revenue		-	-	-	102.88
Rent (manse &/or cell tower)		14,400.00	13,100.00	6,000.00	6,000.00
Building fund		9,634.70	-	-	-
Total Revenue	\$	131,643.52	\$119,985.12	\$113,700.00	\$115,628.02

EXPENSES

Salaries & Honorariums

Minister's Stipend and Benefits

Minister's Stipend	\$ 43,881.26	\$36,183.34	\$ 40,000.00	\$ 40,205.07
Professional Development	-	59.55	1,000.00	881.75
Book Allowance	-	-	100.00	96.63
Other Salaries				

Ot

Secretary 11,639.00 9,210.50 11,000.00 10,199.00

Employer Contributions								
Health and Dental		4,257.36		4,377.66		4,600.00		4,516.56
Church Pension Assessment		3,579.96		6,101.00		6,400.00		5,891.79
CPP/Employment Insurance		2,962.11		5,215.00		3,900.00		4,302.68
Honorariums								
Organist and Supply		6,375.00		6,375.00		6,500.00		6,300.00
Choir Director		920.00		940.00		940.00		890.00
Ministerial Supply		6,966.00		1,200.00		600.00		800.00
Custodian		2,860.00		3,575.00		3,600.00		3,398.00
Total Salaries & Honorariums	\$	83,440.69	\$	73,237.05	\$	78,640.00	\$	77,481.48
Congregational Ministries								
Music/copyright	\$	128.02	\$	431.00	\$	510.00	\$	215.00
Worship Expenses	<u> </u>	1,225.24	Ą	2,382.22	Ą	2,000.00	Ą	1,701.27
Christian Education								
		35.25 404.66		73.48		500.00 450.00		21.25 533.24
Fellowship Search Committee		404.00				430.00		555.24
		-		8,780.65		- 250.00		
Benevolent Fund		-		-		250.00		<u>-</u>
Total Congregational Ministries	\$	1,793.17	\$	11,991.49	\$	3,710.00	\$	2,470.76
Mission and Ministry beyond Ou	r Chur	ch						
Retreats & Seminars		-		-		1,500.00		2,500.00
Presbyterian Record		3,242.69		3,201.35		3,377.86		3,029.07
Council of Clergy		-		-		20.00		40.00
Presbytery & Synod Assess't		2,670.00		3,060.00		3,060.00		3,116.40
Donations/sponsorships		753.90		800.00		250.00		274.75
Mission PCinC		-		-		-		-
Mission local		-		-		-		-
Total Beyond Church	\$	6,666.59	\$	7,061.35	\$	8,207.86	\$	8,960.22
Church Building (Occupancy) Exp	enses							
Utilities								
Heating		3,508.83		4,661.57		4,500.00		5,320.26
Water		769.13		1,480.66		1,600.00		1,367.69
Hydro		1,680.96		1,741.51		1,800.00		1,847.38
Telephone		1,389.54		1,619.89		1,700.00		1,680.38
Other Occupancy Costs		±,000.0 T		1,010.00		-,, -0.00		1,000.00
Maintenance/Repairs		24,604.83		5,628.08		6,850.00		4,659.63
Cleaning Supplies		787.71		504.11		600.00		846.89
cicariii aabbiica		,0,.,1		JU-7.11		500.00		5-0.05



First Presbyterian Church Thunder Bay, Ontario

Snowploughing & yard maintenance		902.54		1,095.47		1,000.00		1,428.63
Insurance		2,789.41		3,645.13		3,300.00		3,348.21
Total Church building Expenses	\$	36,432.95	\$	20,376.42	\$	21,350.00	\$	20,499.07
Manse Expenses								
Utilities								
Heating		720.15		394.47		600.00		1,466.74
Water		1,123.99		1,688.13		1,700.00		1,062.84
Hydro		231.27		516.01		520.00		949.39
Telephone		371.33		309.39		600.00		619.45
Repairs & Maintenance		-		1,292.08		200.00		39.49
Property Tax		1,227.42		1,064.90		1,100.00		1,021.79
Total Manse Expenses	\$	3,674.16	\$	5,264.98	\$	4,720.00	\$	5,159.70
Administrative Costs								
Advertising	\$	653.66		\$ 1,499.48	\$	1,500.00	\$	319.40
Bank Service Charges		34.00		34.00		35.00		25.00
Office Supplies, Printing, Postage		3,713.58		2,703.72		2,760.00		2,361.91
Miscellaneous		829.00		350.17		400.00		-
Total Administrative Expenses	\$	5,230.24	\$	4,587.37	\$	4,695.00	\$	2,706.31
TOTAL EXPENSES	\$ 1	37,237.80	\$1	22,518.66	\$12	21,322.86	\$13	17,277.54
Income/Loss	-\$	5,594.28	-\$	2,533.54	-\$	7,622.86	-\$	1,649.52

BALANCE SHEET - DECEMBER 31, 2014

Α	S	S	E	T	S

	\$	200.00	
2,998.91			
4,313.27			
1,118.25			
15,662.11		24,092.54	
		197.29	
		29,415.65	
5,000.00			
9,447.35		14,447.35	
_		1,985.52	
	\$	70,338.35	;
	\$	52,281.40	
212,570.70			
87,429.30		300,000.00	
51,654.07			
212,345.93		264,000.00	
_		2,000.00	
	\$	618,281.40)
=	\$	688,619.75	;
	4,313.27 1,118.25 15,662.11 5,000.00 9,447.35 	2,998.91 4,313.27 1,118.25 15,662.11 5,000.00 9,447.35 \$ \$ 212,570.70 87,429.30 51,654.07 212,345.93 \$	2,998.91 4,313.27 1,118.25 15,662.11 24,092.54 197.29 29,415.65 5,000.00 9,447.35 14,447.35 1,985.52 \$ 70,338.35 \$ 52,281.40 212,570.70 87,429.30 300,000.00 51,654.07 212,345.93 264,000.00 2,000.00 \$ 618,281.40

LIABILITY& MEMBER EQUITY

Liabilities

Accounts Payable	\$1,770.30		
Total Current Liabilities		1,770.30	
Total Long Term Liabilities		0.00	
TOTAL LIABILITY	_	\$ 1,770.30	
EQUITY		\$ 686,849.45	
LIABILITY + EQUITY		\$ 688,619.75	

SPECIAL FUNDS

administration	\$	1,118.25		administratio
Total under				Total under
Total Disbursements	\$	881.75		Total Disburs
2014 881.	75		_	
Disbursements				Disbursemen
TOTAL	\$	2,000.00		TOTAL
01-Oct-14	\$	1,000.00		
01-Oct-13	\$	1,000.00		0
Fund Balance				Fund Baland
accumulate for a maximum o				ruipose.
Purpose: \$1,000/year for use for professional development	•			Purpose:
Operating Account				Operating Acc
December-31-14				December-31
Minister's Professional Deve	lopmer	t Fund		Christian You

Christian Youth Fund	
December-31-14	
Operating Account	
Purpose:	
Fund Balance	
01-Jan-14	\$ 4,313.27
TOTAL	\$ 4,313.27
<u>Disbursements</u>	
\$ -	
Total Disbursements	\$ -
Total under	
administration	\$ 4,313.27

Individual Christian Gr	owth	
December-31-14		
Operating Account		
Purpose:		
Fund Balance		
01-Jan-14		\$ 3,498.91
TOTAL		\$ 3,498.91
Disbursements		
J. Racey	500.00	
Total Disbursements		\$ 500.00
Total under		
administration		\$ 2,998.91

Muriel Jenkens Memorial Fun	d	
December-31-14		
GIC investment		
Purpose: To be used at the di	scretion	of the
Board of Managers for Church		
expenses		
Fund Balance		
01-Jan-14	\$	5,000.00
TOTAL	\$	5,000.00
Disbursements		
\$ -		
Total Disbursements	\$	-
Total under		
administration	\$	5,000.00

MOTION

Made by: Beth Stewart Seconded by: ____

Be it resolved that amounts currently allocated for "Individual Christian Growth" and "Christian Youth" be decreased to \$500 for each fund in 2015 with the balance of both funds to be transferred to general operating funds, and that each fund be replenished to the \$500 level in January of each year, if required.

2014 OPERATING INCOME STATEMENT

	Budget 2014	<u>Actual 2014</u>
Revenue		
Tax receipt issued	_	
Envelope Offering Operating	\$ 91,000.00	\$ 72,089.00
Pre-Authorized Operating	-	17,282.00
Special Offerings (Christmas, initial, etc)	4,270.00	5,796.25
Open Offering-Identifiable	-	1,485.00
Non Tax receiptable		
Open Offering	1,600.00	1,599.50
Sunday School Offering	180.00	294.10
Special Events	3,000.00	2,461.15
Donations	7,000.00	8,075.00
Other Sources		
Interest Earned	650.00	443.14
Misc. Revenue	-	102.88
Bell Canada	6,000.00	6,000.00
Total Revenue	\$ 113,700.00	\$ 115,628.02
Expenses		
Salaries & Honoraria		
Minister's Stipend	\$ 40,000.00	\$ 40,205.07
Minister's Prof. Development	1,000.00	881.75
Book Allowance	100.00	96.63
Other Salaries	_	
Secretarial	11,000.00	10,199.00
Employer Contributions	_	
Health and Dental	3,900.00	4,516.56
PCinC Pension	4,600.00	5,891.79
CPP/EI	6,400.00	4,302.68
Honoraria	_	
Organist	6,500.00	6,300.00
Choir Director	940.00	890.00
Ministerial Supply	600.00	800.00
Custodian	3,600.00	3,398.00
Total Salaries & Honoraria	\$ 78,640.00	\$ 77,481.48



Congregational Ministries		
Music & Copyright	\$ 510.00	\$ 215.00
Worship Expenses	2,000.00	1,701.27
Christian Education	500.00	21.25
Fellowship Committee	450.00	533.24
Benevolent Fund	250.00	-
Total Congregational Ministries	\$ 3,710.00	\$ 2,470.76
Mission & Ministry Beyond our Church		
Retreats and Seminars	1,500.00	2,500.00
Presbyterian Record	3,377.86	3,029.07
Council of Clergy	20.00	40.00
Presbytery and Synod Dues	3,060.00	3,116.40
Donations/Sponsorship/Gifts	250.00	274.75
Total Beyond our Church	\$ 8,207.86	\$ 8,960.22
Church Building Expense		
(Occupancy)		
Church Heating	4,500.00	5,320.26
Church Water	1,600.00	1,367.69
Church Hydro	1,700.00	1,847.38
Church Telephone	1,800.00	1,680.38
Other Occupancy Costs		
Church Repairs and Maintenance	6,350.00	4,659.63
Housekeeping Supplies	600.00	846.89
Grounds and Snow Removal	1,000.00	1,428.63
Insurance	3,300.00	3,348.21
Total Occupancy Expense	\$ 20,850.00	\$ 20,499.07
Manse Expense		
Manse Heating	600.00	1,466.74
Manse Water	1,700.00	1,062.84
Manse Hydro	600.00	949.39
Manse Telephone	520.00	619.45
Manse Repairs and Maintenance	200.00	39.49
Manse Property Taxes	1,100.00	1,021.79

Total Manse Utilities & Maintenance

\$ 4,720.00

\$ 5,159.70

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Advertising	1,500.00	319.40	
Bank Charges	35.00	25.00	
Office Expenses. Postage	2,760.00	2,361.91	
Miscellaneous	400.00		
Total Administrative Costs	\$ 4,695.00	\$ 2,706.31	
TOTAL EXPENSE	\$ 121,322.86	\$ 117,277.54	
NET INCOME/LOSS	-\$ 7,622.86	-\$ 1,649.52	



2015 UNIFIED BUDGET

REVENUE	2014 Operating Budget	Actual Accrued 2014	Unified Budget 2015
Tax receipt issued			
Operating Envelope Offerings	\$ 91,000.00	\$ 72,089.00	\$ 77,850.00
Operating EFT offerings	-	17,282.00	17,300.00
Mission Envelope Offerings	-	-	14,150.00
Mission EFT offerings	-	-	4,100.00
Special Offerings (Easter, Christmas, etc)	4,270.00	5,796.25	5,500.00
Open Offering Identifiable	<u> </u>	1,485.00	1,500.00
Non Tax receiptable			
Open Offering	1,600.00	1,599.50	1,600.00
Sunday School	180.00	294.10	300.00
Special Events	3,000.00	2,461.15	2,500.00
Groups/nonreceipted donations	7,000.00	8.075.00	7,500.00
Groups/nonreceipted donations-Mission	-	-	500.00
Other Sources			
Interest	650.00	443.14	400.00
Misc. Revenue		102.88	-
Rent (cell tower)	6,000.00	6,000.00	6,000.00
Building fund			
Total Revenue	\$113,700.00	\$115,628.02	\$139,200.00
EXPENSES			
Salaries & Honorariums			
Minister's Stipend and Benefits			
Minister's Stipend	\$ 40,000.00	\$ 40,205.07	\$ 41,027.79
Professional Development	1,000.00	881.75	2,118.25
Book Allowance	100.00	96.63	100.00
Other Salaries			
Secretary	11,000.00	10,199.00	11,275.00
Employer Contributions			
Health and Dental	4,600.00	4,516.56	4,600.00
Church Pension Assessment	6,400.00	5,891.79	5,999.26
CPP/Employment Insurance	3,900.00	4,302.68	4,800.00

Honorariums			
Organist and Supply	6,500.00	6,300.00	6,400.00
Choir Director	940.00	890.00	910.00
Ministerial Supply	600.00	800.00	1,050.00
Custodian	3,600.00	3,398.00	3,400.00
Total Salaries & Honorariums	\$ 78,640.00	\$ 77,481.48	\$ 81,680.30
Congregational Ministries			
Music/copyright	\$ 510.00	\$ 215.00	\$ 250.00
Worship Expenses	2,000.00	1,701.27	2,500.00
Christian Education	500.00	21.25	100.00
Fellowship	450.00	533.24	850.00
Search Committee	-	-	-
Benevolent Fund	250.00	-	100.00
Total Congregational Ministries	\$ 3,710.00	\$ 2,470.76	\$ 3,800.00
Mission and Ministry beyond Our Church			
Retreats & Seminars	\$ 1,500.00	\$ 2,500.00	-
Presbyterian Record	3,377.86	3,029.07	2,740.00
Council of Clergy	20.00	40.00	20.00
Presbytery & Synod Assess't	3,060.00	3,116.40	1,960.00
Donations/sponsorships	250.00	274.75	200.00
Mission PCinC	-	-	15,000.00
Mission local	-	-	3,750.00
Total Beyond Church	\$ 8,207.86	\$ 8,960.22	\$ 23,670.00
Church Building (Occupancy) Expenses Utilities			
Heating	\$ 4,500.00	\$ 5,320.26	\$ 4,750.00
Water	1,600.00	1,367.69	1,200.00
Hydro	1,800.00	1,847.38	1,800.00
Telephone	1,700.00	1,680.38	1,700.00
Other Occupancy Costs			
Maintenance/Repairs	6,850.00	4,659.63	13,100.00
Cleaning Supplies	600.00	846.89	850.00
Snowploughing & yard maintenance	1,000.00	1,428.63	1,000.00
Insurance	3,300.00	3,348.21	3,000.00
Total Church building Expenses	\$ 21,350.00	\$ 20,499.07	\$ 27,400.00



Manse Expenses			
Utilities			
Heating	\$ 600.00	\$ 1,466.74	\$ 1,400.00
Water	1,700.00	1,062.84	1,232.00
Hydro	520.00	949.39	1,000.00
Telephone	600.00	619.45	620.00
Repairs & Maintenance	200.00	39.49	200.00
Property Tax	1,100.00	1,021.79	1,200.00
Total Manse Expenses	\$ 4,720.00	\$ 5,159.70	\$ 5,652.00
Administrative Costs			
Advertising	\$ 1,500.00	\$ 319.40	\$ 600.00
Bank Service Charges	35.00	25.00	40.00
Office Supplies, Printing, Postage	2,760.00	2,361.91	3,000.00
Miscellaneous	400.00		
Total Administrative Expenses	\$ 4,695.00	\$ 2,706.31	\$ 3,640.00
TOTAL EXPENSES	\$121,322.86	\$117,277.54	\$145,842.30
Income/Loss	-\$ 7,622.86	-\$ 1,649.52	-\$ 6,642.30

MOTION

Made by: Beth Stewart Seconded by: ____

Be it resolved that in an effort to reduce costs, the "Every Member" subscription plan for the 2016 Presbyterian Record not be renewed in the year 2015 for payment in 2016 and instead:

- 1) two copies of the magazine be purchased for the Church library to be circulated amongst those interested, and as well,
- 2) those interested in the paper copy be provided with information on how to obtain an individual subscription, and as well
- 3) those with paper copies be encouraged to share their copy with other members of the congregation by placing their copy in the library
- 4) those who have internet access be encouraged to read the magazine on line and as well,

Thus reducing 2016 expenses by approximately \$3,000.

PROPOSED MISSION COMMITTEE BUDGET - 2015

PRESBYTERIANS SHARING

suggested **\$ 12,000.00**

accepted	
at AGM	\$

Special Projects

Shelter House	\$1,000.00
Food Bank	\$1,000.00
Scouts	\$ 500.00
Underground Gym	\$1.000.00
John Howard Society	\$ 250.00

\$3,750.00

National:

WMS	\$500.00
Gift of a Smile CM34	\$250.00
Build Bridges of Healing CM24	\$250.00

\$1,000.00

International:

Where the Need is Greatest PWGIVE01	\$1	,500.00
Doctors without Borders	\$	350.00
Friends of Mabureh	\$	150.00

\$2,000.00

Total Special Projects

\$ 6,750.00

Total Mission Budget 2015

\$